



# Senior Learning

Introduction to Learning Environment  
**Introduction to Learning Environment**

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## Tutorial: Senior Learning Platform

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Ten years ago, the word “Internet” was practically unknown to most people. Since then, the Internet has become the most powerful communication tool for people around the world. The Internet is a collection of various services and resources which you should take advantage of.

By using the Internet, you can do amazing things, such as get connected with friends and family around the world. You can communicate with them using your computer and an Internet connection. You can also send electronic messages to them and talk with them without using a phone. You can even see them using your computer, and a special camera.

In addition, you can read your favourite book on the Internet, as well as read and post topics of common interest on discussion forums with other people who like the same book. But this doesn't only apply to books; you can do this with any topic you like!

Are you planning your next holidays? Using the Internet, you can plan everything easily; you can book your flight and check out the travel destinations you are interested in. You can do all of this from the comfort of your home and without spending money.

Want to find out more? Let's go try out Senior Learning and learn a bit more!

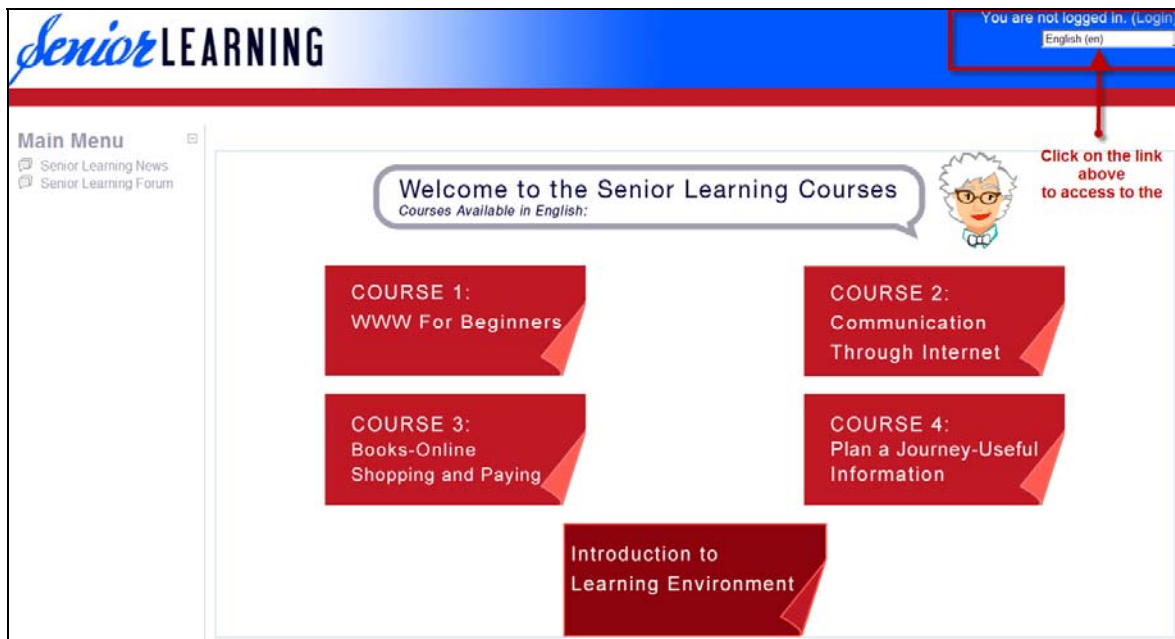


## Objectives

In this module, you are going to learn how to use the Senior Learning platform. You will also learn how to log in to the system and how to access the home page. You will learn to use the main menu and navigate through the different sections. You will also learn how to access other available courses on the platform and how to complete the course.

## Chapter 1: Login into the platform.

Once you access the Senior Learning platform, you need to identify yourself in order to access to all the course contents. To do this, you have to click on the word "Login", as shown in the following image.



Once you click on the Login link, the login page will appear. There you have to type your username and password.

1. **Type in your Username.** Here, you have to type in your Username. This is the name that uniquely identifies you on Senior Learning. Type yours into the box as shown in the figure:

2. **Type in your Password.** Here, you have to type in your Password. Remember, it is the secret word or phrase that you use to access the courses. Type your password as shown below:

Lastly, you have to click the "Login" link as shown in the figure:

Username:

Password:

## Chapter 2: Virtual tutor

One of the most useful parts of the Senior Learning platform is the Virtual Tutor figure. This figure will carry out the work of a tutor who will guide you through the learning process. These functionalities are:

### 1. Get recommended content using the user profile.

The first time a user accesses the platform, the Virtual Tutor will appear. This figure, first of all, will recommend that you read an introduction understand how this platform works. Secondly, it will ask you some questions. Your answers to these questions will be used to guide you to the most interesting content, taking your profile into account. It will also configure the image of your Virtual Tutor, depending on your gender. In the following image, you can see the appearance of the functionalities that we have just described.

HELLO FELIP

This is your first access to Senior Learning Platform, we recommend to start with :

- [Introduction to SeniorLearning Environment](#) ← This link allow us to go to this guideline

I am going to ask you some questions to know more about you and be able to better help you now and in future Senior Learning sessions:

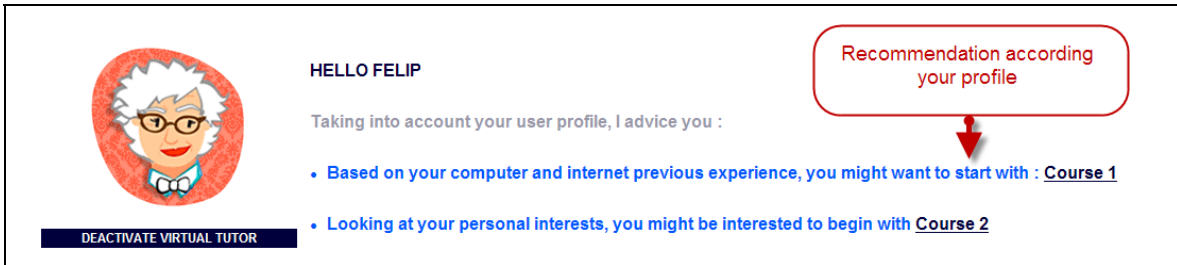
- How old are you?  
 <50  50-54  55-59  60-64  65-69  70-74  >74

- Are you male or female ?  
 Male  Female

- What is your prior experience with computers and the Internet?  
 None  Basic  Intermediate  Advanced

- Which Internet tools are you most interested to learn?  
 Browser and search engines  E-mail, chat, tele-conference  
 Internet shops  Publish pictures and blogs

← Button to save your answers



HELLO FELIP

Taking into account your user profile, I advice you :

- Based on your computer and internet previous experience, you might want to start with : [Course 1](#)
- Looking at your personal interests, you might be interested to begin with [Course 2](#)

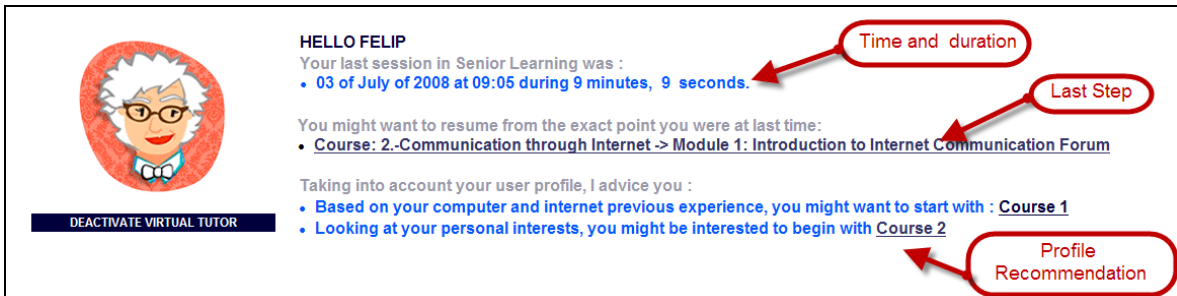
Recommendation according your profile

DEACTIVATE VIRTUAL TUTOR

## 2. Remember the last content you were looking at.

Each time that you log in to the platform, the Virtual Tutor shows some information related to the last time you used the system. This information is:

- The time and the duration of your last visit.
- The last thing (content) that you were looking. This allows you to pick up where you left off.



HELLO FELIP

Your last session in Senior Learning was :

- 03 of July of 2008 at 09:05 during 9 minutes, 9 seconds.

You might want to resume from the exact point you were at last time:

- [Course: 2.-Communication through Internet -> Module 1: Introduction to Internet Communication Forum](#)

Taking into account your user profile, I advice you :

- Based on your computer and internet previous experience, you might want to start with : [Course 1](#)
- Looking at your personal interests, you might be interested to begin with [Course 2](#)

Time and duration

Last Step

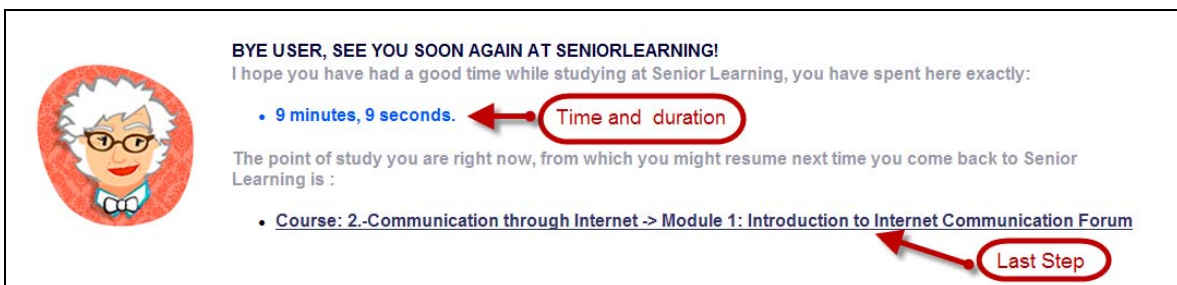
Profile Recommendation

DEACTIVATE VIRTUAL TUTOR

## 3. Show some connection information.

Like the last functionality, when you are ready to logout (leave) of the platform, the virtual tutor appears again, showing some connection information. This information is the same as in the last step:

- The time and the duration of your last visit.
- The last thing (content) that you were looking. This allows you to pick up where you left off.



BYE USER, SEE YOU SOON AGAIN AT SENIORLEARNING!

I hope you have had a good time while studying at Senior Learning, you have spent here exactly:

- 9 minutes, 9 seconds.

The point of study you are right now, from which you might resume next time you come back to Senior Learning is :

- [Course: 2.-Communication through Internet -> Module 1: Introduction to Internet Communication Forum](#)

Time and duration

Last Step

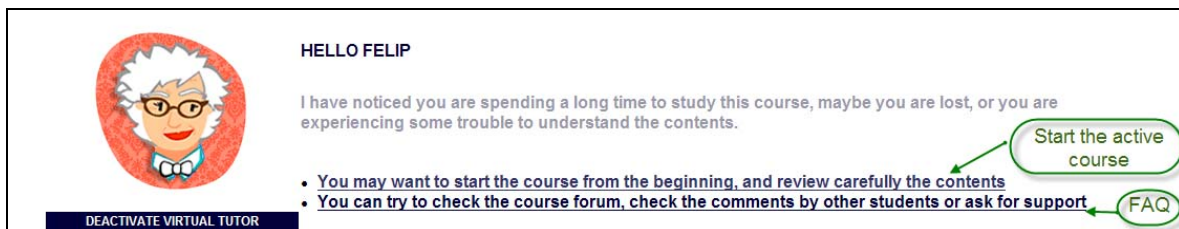
DEACTIVATE VIRTUAL TUTOR

#### 4. Monitor the time you spend on one course.

Each of the Seniorlearning courses has been given a timeline by teachers. This means that they estimate the time that it will take for you to complete the course.

Taking this into account, the Virtual Tutor monitors the time each user takes to complete the activities of each course. If you spend more time than expected, the virtual tutor will appear to ask you are having problems with the activities. It will also offer two options to solve the problem:

- Go to the FAQ (Frequently Asked Questions), where you can post the problem you have and get it answered.
- Go to the beginning of the active course, which will start the course over.

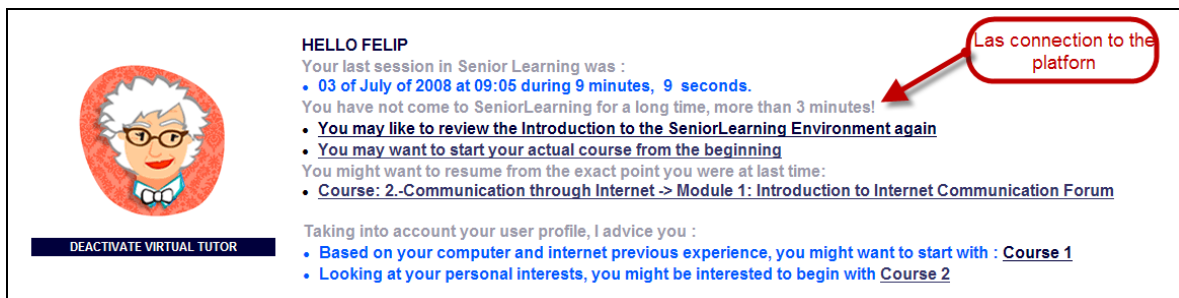


The screenshot shows a virtual tutor character on the left with a "DEACTIVATE VIRTUAL TUTOR" button below it. The text reads: "HELLO FELIP", "I have noticed you are spending a long time to study this course, maybe you are lost, or you are experiencing some trouble to understand the contents.", and two bullet points: "You may want to start the course from the beginning, and review carefully the contents" and "You can try to check the course forum, check the comments by other students or ask for support". Two callouts are present: a green bubble labeled "Start the active course" pointing to the first bullet point, and a green bubble labeled "FAQ" pointing to the second bullet point.

#### 5. Monitoring when it was the last user connection to the platform.

This is a similar functionality as the previous described. The Virtual Tutor monitors the last time the user signed on to the platform. If happens a few times, the virtual tutor will appear asking the user if he or she has problems understanding the content. It will also offer two options to solve the problem:

- Review the introduction to the SeniorLearning environment
- Go to the beginning of the active course, which will start the course over.



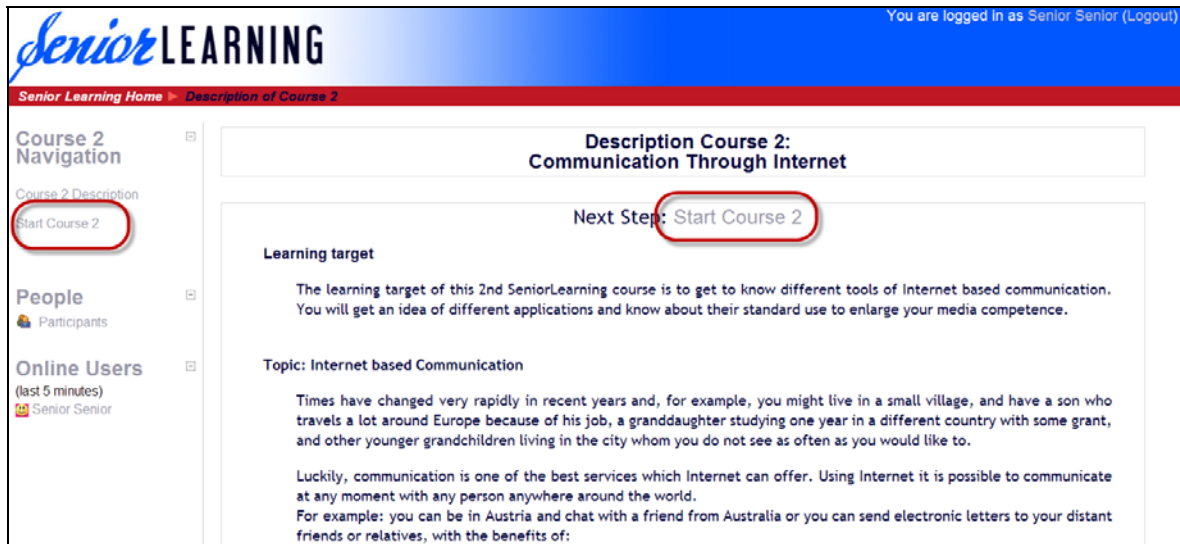
The screenshot shows the same virtual tutor character and button. The text reads: "HELLO FELIP", "Your last session in Senior Learning was :", "03 of July of 2008 at 09:05 during 9 minutes, 9 seconds.", "You have not come to SeniorLearning for a long time, more than 3 minutes!", and two bullet points: "You may like to review the Introduction to the SeniorLearning Environment again" and "You may want to start your actual course from the beginning". Below this, it says "You might want to resume from the exact point you were at last time:" followed by a bullet point: "Course: 2.-Communication through Internet -> Module 1: Introduction to Internet Communication Forum". At the bottom, it says "Taking into account your user profile, I advice you :" followed by two bullet points: "Based on your computer and internet previous experience, you might want to start with : Course 1" and "Looking at your personal interests, you might be interested to begin with Course 2". A red callout bubble labeled "Las connection to the platform" points to the text "You have not come to SeniorLearning for a long time, more than 3 minutes!".

## Chapter 3: Viewing the courses homepage

1. **Access the courses page.** Once you access the Senior Learning platform, you will see a page that shows all the available courses. To choose the course that you want to do, just click on the button that contains the title of the course. For instance, to start with the “Communication Through Internet” Course 2, you have to click on that course’s button, such as shown in the next figure:



2. **View the course description home page.** The course description homepage consists of two sections. The main menu of the Senior Learning Platform is located on the left side of the page and a brief explanation about the contents of each course can be found on the right side. It is shown in the next figure:



The screenshot displays the Senior Learning platform interface. At the top, the logo "Senior LEARNING" is visible on the left, and the user status "You are logged in as Senior Senior (Logout)" is on the right. Below the header, a navigation bar shows "Senior Learning Home" and "Description of Course 2". The main content area is titled "Description Course 2: Communication Through Internet". On the left side, there is a "Course 2 Navigation" section with a "Start Course 2" link highlighted by a red circle. Below this, there are sections for "People" (Participants) and "Online Users" (last 5 minutes) showing the user "Senior Senior". The main content area contains a "Next Step: Start Course 2" link, also highlighted by a red circle. Below this, there is a "Learning target" section with text: "The learning target of this 2nd SeniorLearning course is to get to know different tools of Internet based communication. You will get an idea of different applications and know about their standard use to enlarge your media competence." followed by a "Topic: Internet based Communication" section with text: "Times have changed very rapidly in recent years and, for example, you might live in a small village, and have a son who travels a lot around Europe because of his job, a granddaughter studying one year in a different country with some grant, and other younger grandchildren living in the city whom you do not see as often as you would like to. Luckily, communication is one of the best services which Internet can offer. Using Internet it is possible to communicate at any moment with any person anywhere around the world. For example: you can be in Austria and chat with a friend from Australia or you can send electronic letters to your distant friends or relatives, with the benefits of:"

To start learning with the course, you should click on the **Start Course 2 Link**. This link appears also in the course description and also in the Course 2 navigation on the left side of the page (see figure above).

3. **View the course's content.** The content of the courses is separated into different modules. You can access it using the buttons that appear on the right side of the page or using the course 2 navigation block on the left side.

The screenshot shows the Senior Learning Platform interface. At the top, the logo "Senior LEARNING" is displayed on the left, and "You are logged in as Senior Senior (Logout)" is on the right. Below the logo, a navigation bar shows "Senior Learning Home" and "Course 2".

The main content area is titled "Course 2: Communication Through Internet". Below the title, it says "Click on each button to access each module of course 2:". There are four red buttons with white text, each with a description:

- MOODLE FORUM**: The forum enables you to get answers to course-related questions, to interact with other course students, as well as to participate in discussions proposed or initiated by your tutor.
- ELECTRONIC MAIL-GMAIL**: Not only can you send electronic messages to your family, friends and loved ones, you can also send them photos and other files!
- ONLINE CHAT MSN-MESSENGER**: If someone is "on-line", opens up the possibility of you communicating with him in real time (immediately). We can do this with a 'Chat' tool, such as the very popular "MSN Messenger".
- ONLINE CALLS-SKYPE**: Skype will allow you to speak with your children, grandchildren and friends using sound and video over the internet!

On the left side, there is a sidebar with several sections:

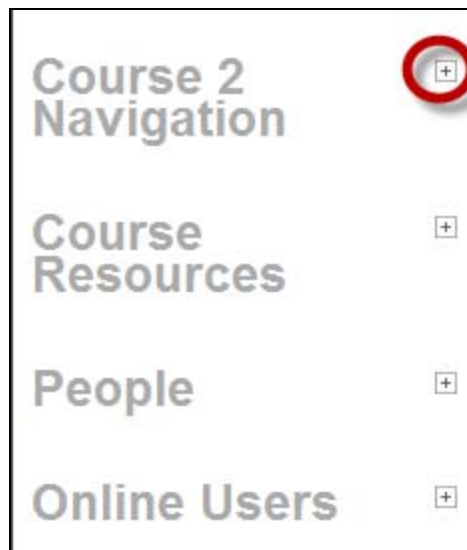
- Course 2 Navigation**: Course 2 Description, Course 2 Modules (highlighted with a red box), Course Resources, People, and Online Users (last 5 minutes).
- Course 2 Modules**: Moodle Forum, Electronic mail -Gmail, Online Chat-MSN Messenger, and Online Calls-Skype.
- Course Resources**: Course Printed Version, Course 2 Forum, Course 2 Chat, and Course 2 Glossary.
- People**: Participants.
- Online Users**: Senior Senior.

At the bottom of the page, it says "You are logged in as Senior Senior (Logout)" and there is a "Home" button.

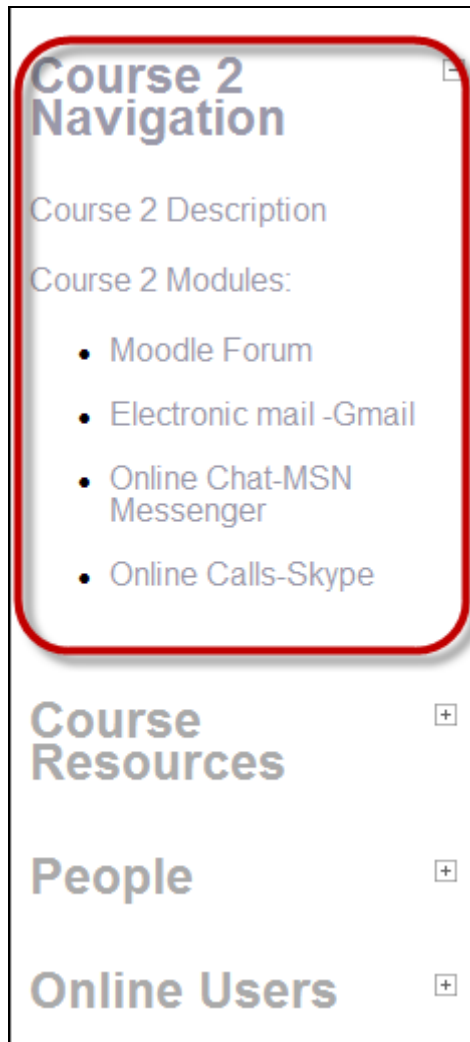
In the following chapter we will describe the functionality of the different blocks that appear to the left of the course content.

## Chapter 4: The Senior Learning Menu.

1. **The Senior Learning Menu.** Here you can see the main menu for a course. It looks like the figure below. The menu provides navigation between different sections in the platform. For instance, from here you can access all the course's contents and resources, as well as meet people like you online.



2. **Course Navigation.** If you look more closely at the Course 2 navigation menu, you will see a small "+" next to each section. By clicking on this symbol, you can see or hide the contents of the blocks. For example, click on the "+" symbol next to "Course 2 Navigation", and you can view the course index. Once the block is shown, the symbol changes to "-". In the same way, you can view or hide the sections in other blocks as shown next:



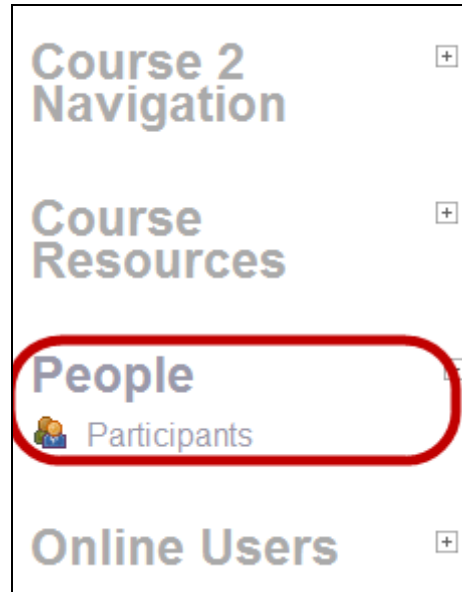
In the Course 2 Navigation, you can see the links that allow you to access:

- Course 2 Description: clicking on this link will take you to the description of Course 2.
- Different modules that make up the course content. In this case, Course 2 is made up of four modules. If you want to access the content of one of these modules you simply click on the name of the module.
- To return to the Course 2 home page, you can click on the link labelled "Course 2 Modules"

3. **Course Resources.** If you select the block labeled "Course Resources", you will find three links. These links allow you to access the course's forum, a type of bulletin board where you can write posts or read posts by other users. You can also access the course glossary, where you can find the meaning of the more technical words used throughout. You can also download a printed version of the course. The block looks like this:



4. **View the participants.** Here, you can meet other Senior Learning online participants or people doing the courses just like you are. To do that, you click on the “participants” link, as shown in the next figure:



5. **Viewing other participants' information.** Once you have clicked on the “Participants” link, you can see all the people who are online like you, as well as some information about them, such as City/town, Country, and the last time they were online. It is shown in the next figure:

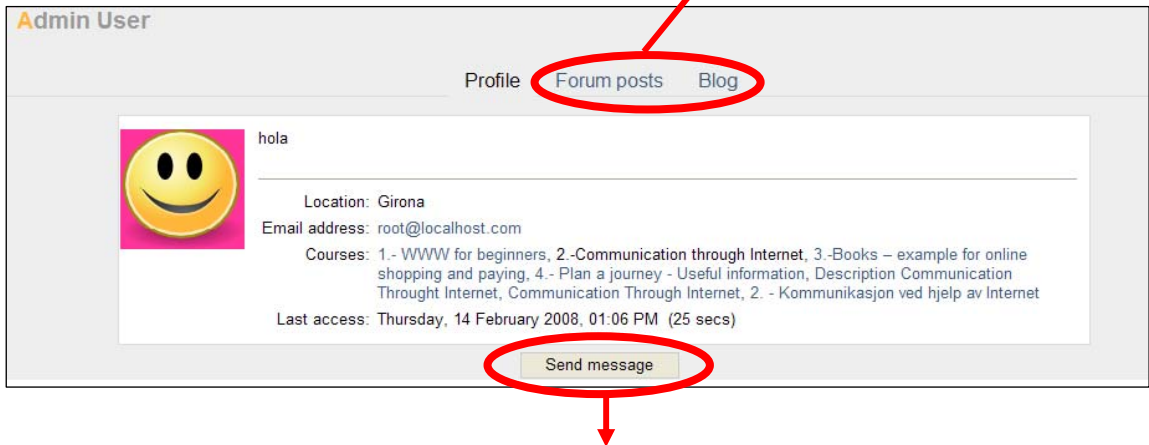
All participants: 12

(Accounts unused for more than 120 days are automatically unenrolled)

	First name / Surname	City/town	Country	Last access ↑
😊	Senior Senior	Spain	Spain	now
😊	Felip Miralles	barcelona	Spain	16 hours 26 mins
😊	Llani Ilani	Girona	Spain	6 days
😊	Admin User	Barcelona	Spain	6 days 3 hours
😊	Sylvia sylvia	Barcelona	Spain	9 days 2 hours
😊	Peter peter	Budapest	Hungary	15 days 20 hours
😊	Christian christian	Austria	Austria	16 days 3 hours
😊	New New	Barcelona	Bahrain	16 days 4 hours
👤	Tutor Tutor	Barcelona	Spain	20 days 1 hour

If you want to know more about a specific participant, you can click on their username. For instance, if you click on "Admin User" (as shown above), you can see more detailed information related to his or her profile, as shown in the next figure:

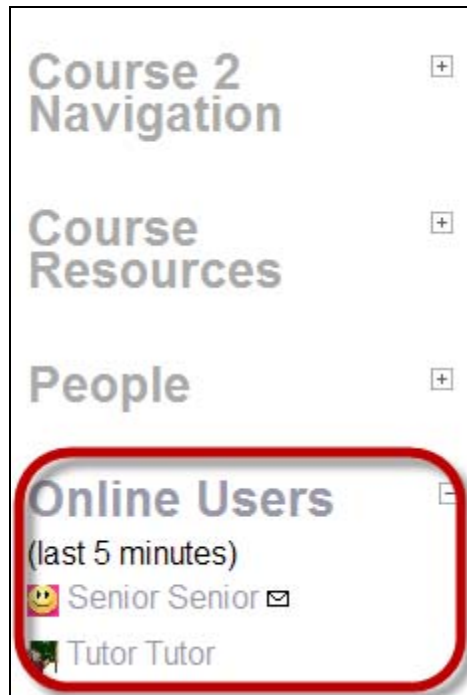
Doing click, you can view his forum posts or his Blog, if he has one



The screenshot shows a user profile for 'Admin User'. At the top, there are three tabs: 'Profile', 'Forum posts', and 'Blog'. The 'Forum posts' and 'Blog' tabs are circled in red, with a red arrow pointing from the text above to them. Below the tabs is a profile card containing a yellow smiley face icon, the name 'hola', and the following details: 'Location: Girona', 'Email address: root@localhost.com', 'Courses: 1.- WWW for beginners, 2.-Communication through Internet, 3.-Books – example for online shopping and paying, 4.- Plan a journey - Useful information, Description Communication Through Internet, Communication Through Internet, 2. - Kommunikasjon ved hjelp av Internet', and 'Last access: Thursday, 14 February 2008, 01:06 PM (25 secs)'. At the bottom of the profile card, there is a 'Send message' button, which is also circled in red, with a red arrow pointing from the text below to it.

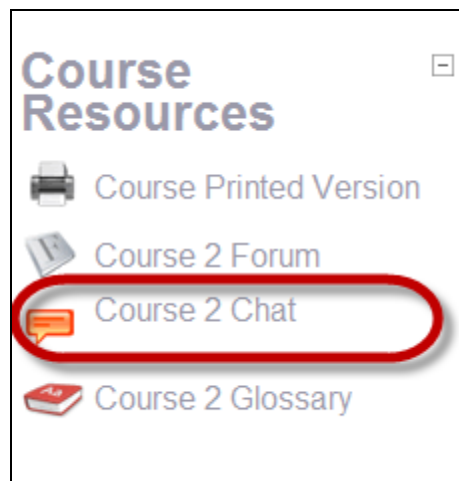
You can send a message to him

6. **View online users.** With this block, you can see the other students who, like you, have been online taking the course within the last 5 minutes. You can contact these users as explained in the previous paragraph.

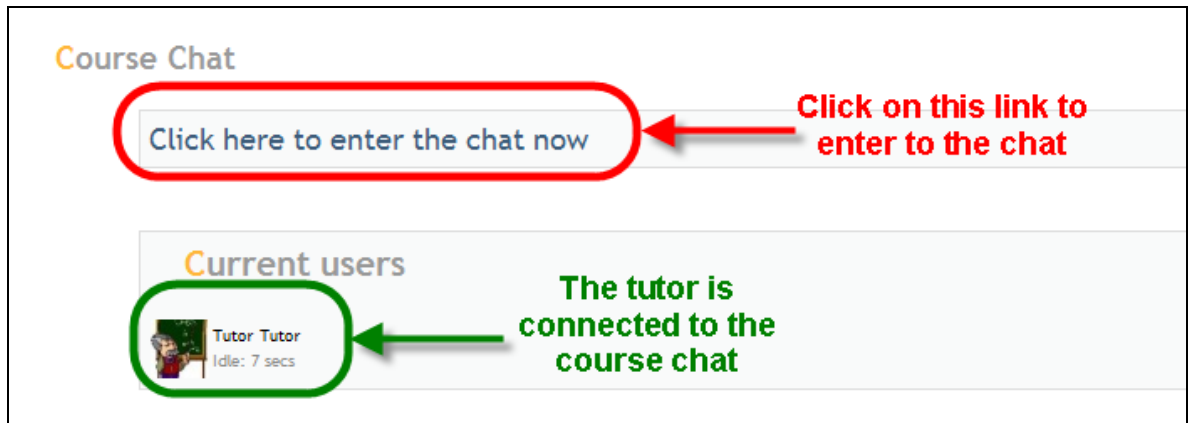


7. **Chat with users online.** If you have any questions related to the course, you can talk with the tutor or with other students in real time. To do this, follow these steps.

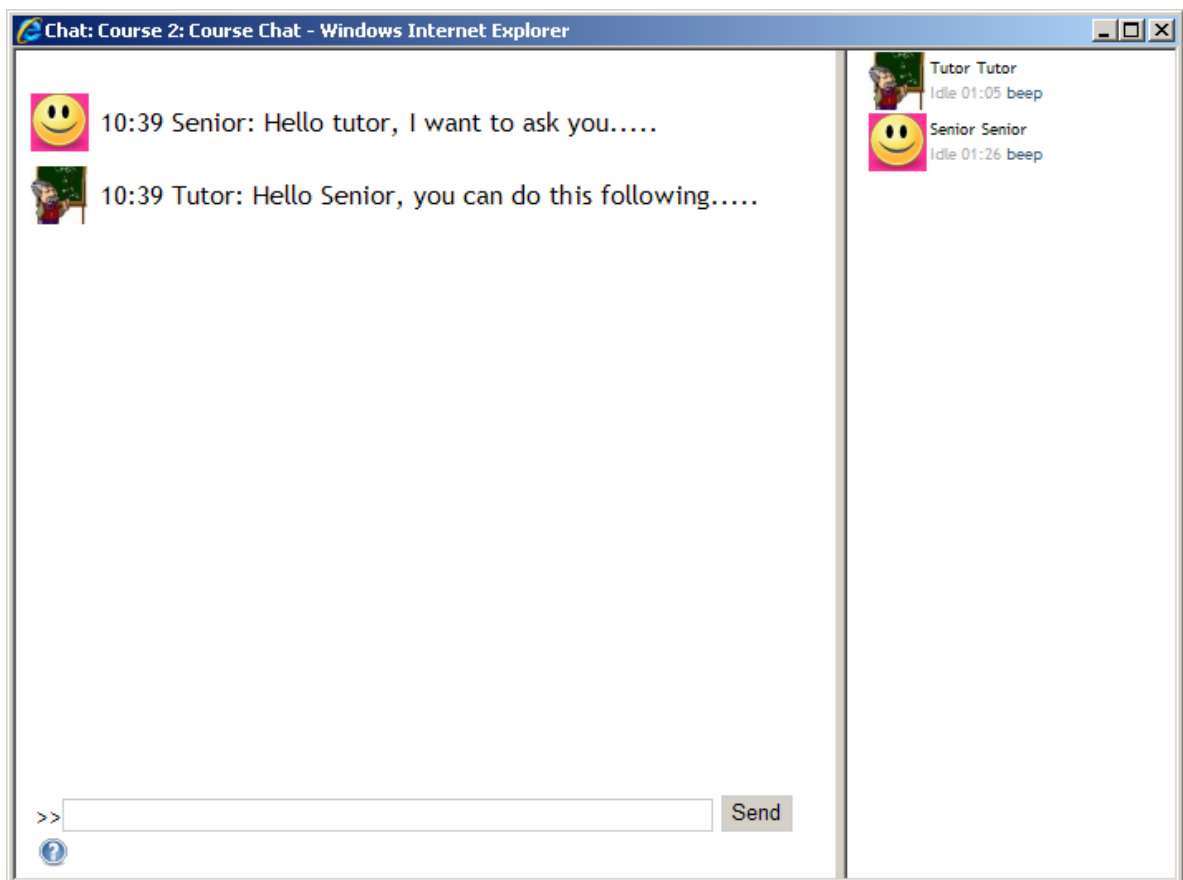
1. Go to the *Course Resources Block*, and select *Course Chat* as shown in the following image:



2. After you do that, a new window will appear, allowing you to access the Chat main page. It also provides information about the users who are chatting online.



3. If you click on the link highlighted in red, you will be taken immediately to the chat room. There you can ask any question that you have in real time.



## Chapter 5: The Course Contents.

1. **View the course content.** Another way to access the course content is by clicking on the button for each course module. These buttons appear on the right side of the course. Next to each button, will find a brief description of each module, as shown in the next figure:

The screenshot displays the Senior Learning platform interface. At the top, the logo 'Senior LEARNING' is visible on the left, and 'You are logged in as Senior Senior (Logout)' is on the right. Below the logo, there is a navigation bar with 'Senior Learning Home' and 'Course 2'. The main content area is titled 'Course 2: Communication Through Internet'. Below the title, it says 'Click on each button to access each module of course 2:'. There are four red buttons with white text, each with a description:

- MOODLE FORUM**: The forum enables you to get answers to course-related questions, to interact with other course students, as well as to participate in discussions proposed or initiated by your tutor.
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- ONLINE CALLS-SKYPE**: Skype will allow you to speak with your children, grandchildren and friends using sound and video over the Internet!

On the left side, there is a sidebar with sections: 'Course 2 Navigation' (with a description and modules list), 'Course Resources' (with links to printed version, forum, chat, and glossary), 'People' (with participants), and 'Online Users' (with a list of users). At the bottom, there is a footer with 'You are logged in as Senior Senior (Logout)' and a 'Home' button.

2. **View the content of one module.** Once you click on one of the module buttons, you will see the first page of the content. To navigate from one page to another, you must click on the link labelled "Previous Step" or "Next Step", which appear at the top and at the bottom of the page. You will also find a number of steps that you must read to complete the content of each module.

On the first page of each module, you will find an introduction as well as the objectives and activities to be completed within the module.

The screenshot displays the Senior Learning Platform interface. At the top, the logo 'Senior LEARNING' is visible on the left, and the user status 'You are logged in as Senior Senior (Logout)' is on the right. Below the logo, a breadcrumb trail reads 'Senior Learning Home > Course 2 > Module 2: Introduction to Gmail'. The main content area is titled 'Module 2: Electronic mail-Gmail' and is labeled 'STEP 1 OF 18'. It contains three sections: 'Introduction' (explaining the benefits of electronic mail), 'Objectives' (describing the learning goals), and 'Activities to be done' (listing tasks like creating a Gmail account and sending emails). Navigation buttons for 'PREVIOUS STEP' and 'NEXT STEP' are present. A sidebar on the left provides 'Course 2 Navigation' (Description, Modules, Resources, People, Online Users) and 'Course Resources' (Printed Version, Forum, Chat, Glossary). The footer shows the user status and a 'Course 2' dropdown menu.

3. **Last page of each module.** Once you finish a module, you will find a page with a “congratulations” message. On this page, you will find a few different links:

- **Next Module link:** With this link you can access the content of the next module.
- **Return to the home page:** This link allows you to go back to the course home page, where you’ll find the module buttons as well as the description of each module.
- **Activity link:** These links open the activities related to the module that you have just completed. Here you will find a description and also the steps that you have to follow to satisfactorily complete the activity.

The screenshot shows the Senior Learning Platform interface. At the top, the logo 'Senior Learning' is displayed on the left, and the user status 'You are logged in as Senior Senior (Logout)' is on the right. Below the logo, a breadcrumb trail reads 'Senior Learning Home > Course 2 > Module 2 Summary of Gmail'. The main content area features a navigation bar with 'PREVIOUS STEP' (left arrow), 'STEP 18 OF 18', and 'NEXT STEP' (right arrow). A red-bordered button labeled 'Return to Course 2 Home Page' is highlighted. Below this, a congratulatory message states: 'Congratulations! You have completed Module 2!!'. The section is titled 'Summary of Gmail' and contains text explaining the value of email and the possibility of real-time communication via the internet. A link for 'Module 2: Activity 1 - Using Gmail' is highlighted with a green box. At the bottom of the main content area, there are 'PREVIOUS STEP' and 'NEXT STEP' buttons. The left sidebar includes sections for 'Course 2 Navigation', 'Course Resources', 'People', and 'Online Users'. The footer shows the user is logged in as 'Senior Senior (Logout)' and the current page is 'Course 2'.

With this tutorial you have learned how to use the Senior Learning Platform. You now know how to access the homepage and log in to the platform.

You have learned about the Senior Learning main menu and now you can identify the different options and features on the homepage.

In addition, you have learned how to access a specific course index and how to access other courses. You have also learned how to view information about other members on Senior Learning and how to send a message to them if you like.

Finally, you have learned how to navigate through the Senior Learning courses and how to view the different sections.

You are now ready to get started with Senior Learning and enjoy all the advantages the Internet has to offer!